



Cover Letter

The Cherry Hill Police Department is proud to offer its residents a Citizens Police Academy. The Citizens Police Academy is designed to increase understanding of the operational policies and procedures of our Police Department. It shows those who attend just what the police do in the course of their day.

Students receive instruction from trained representatives of the Cherry Hill Police Department and other agencies that work in partnership with CHPD. The classes will include such topics as:

- Police Communications
- Professional Standards (Internal Affairs)
- Patrol/Motor Vehicle Stops
- Police Analyst Investigations
- Crime Scene Investigations
- Tactical Response Team (S.W.A.T.)
- Traffic Enforcement
- Social Media and the Police
- K-9
- Municipal Alliance /OEM

The Citizens Police Academy is open to any adult who lives in Cherry Hill and has no felony convictions or pending criminal actions at the time of application.

This 9 week program meets every Wednesday from 6:30-9:00 PM at the Cherry Hill Police Department. Class size is limited to 25 people and there is no cost. Class starts September 25.

Interested persons must complete an online application and return it to the Cherry Hill Police Department to the attention of Lieutenant Keath Mahan, Program Coordinator or email the completed application to CRU@cherryhillpolice.com. To be placed on the waiting list for the next session of classes, call 856 488 7813 and leave your contact information.



DESCRIPTION

The Citizen Police Academy is a nine (9) week program open to Cherry Hill residents that will open communication, increase cooperation between community members and police officers, and increase participant knowledge of the operation of their Police Department.

GOALS

- Provide a basic understanding of police operations in our Department
- Provide insight into police work and law enforcement
- Provide participants with a clear understanding of their role in assisting law enforcement.
- Help participants feel comfortable communicating with the police and other law enforcement officials
- Strengthen the partnership between the Department and community

REQUIREMENTS

Attendance: Attend nine (9) weekly class sessions.

Participation: Participate in class discussions and activities, including the handling of simulated firearms and other police equipment.

Evaluation: Provide course evaluations for all instructors and blocks of instruction.

Notebook: Keep a notebook of Academy documents, notes, and other items.

RESOURCES

The CPA is taught by experienced members of the Cherry Hill Police Department, and guest speakers that have expertise in an area of study and is supported by the Cherry Hill Mayor and Chief of Police.



CHERRY HILL POLICE DEPARTMENT CITIZEN POLICE ACADEMY APPLICATION

Personal Information

Name: _____

Date of Birth: _____

Home Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Employer's Name: _____

Employer's Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Job Description: _____

Driver's License#: _____ State: _____ Exp. Date: _____ Valid: Yes No

Email Address: _____

Background

Have you ever been arrested or convicted of a crime? (Check one) Yes No

If yes, list date of conviction, state in which conviction occurred and final disposition:

Have you ever attended a Citizen's Academy presented by a Police Department? Yes No

If yes, list what City, State or Jurisdiction: _____

Certification

I certify that all statements made on this application are true and complete. I authorize any individual, company, organization or institution to release any and all information concerning statements made by me on this application, and I do hereby release all parties and individuals connected therewith from all liabilities for any damages whatsoever incurred in furnishing such information. I agree and understand that any deliberate misstatement or omission of material facts may disqualify me to attend Cherry Hill Police Department's Citizen Police Academy. My signature below acknowledges my understanding and agreement with the material provided.

Signature: _____ Date: _____

**Return completed application to: Cherry Hill Police Department Community Response Unit:
820 Mercer Street, Cherry Hill, NJ. 08002 OR send an email to CRU@cherryhillpolice.com**

- Please indicate "Polo" Shirt Size: S M L XL 2XL 3XL



Code of Conduct

Participants are expected to exhibit appropriate behavior at all times while participating, spectating, or attending any program or event sponsored by Cherry Hill Township. Failure to observe this Code of Conduct may result in your removal from a program without refund.

Registration process

- You may register in person, by mail or by email
- Township offices are open Monday-Friday, 9 am - 5 pm for in person registration.
- A registration form must be properly filled out, signed and submitted.
- Classes are to be attended by registrants only. Siblings will be unable to attend without the proper registration.
- If the class is full you will be placed on a wait list in the order you were received.

Waiting lists

Waiting lists are a source of contact and do not guarantee you will receive a call back. You will be contacted only if a space becomes available. If notified of an opening, you will have 24 hours to accept the space or the opening will be offered to the next person.

Privacy Policy

The Township of Cherry Hill does not collect personally-identifying information about a user except for information that is voluntarily provided to us so that we can serve the user's needs and our legitimate business purposes. (For example, when the user completes an online registration, we need to retain certain personally-identifying information on the site in order to respond to the registration). A user's personally-identifying information (voluntarily submitted in connection with an online registration) will be treated confidentially within the Township of Cherry Hill. Our policy is not to share this information with third parties.

If you have any questions, please contact the Recreation Department at 856-488-7868.