

**TOWNSHIP OF CHERRY HILL
CAMDEN COUNTY, NEW JERSEY**

BUSINESS REGISTRATION OF PUBLIC CONTRACTORS

BUSINESS REGISTRATION CERTIFICATE

The New Jersey State Contractor Business Registration Program to local government contracts requires any "Business Organization" (meaning individual, partnership, association, joint stock company, trust, corporation, or other legal business entity or successor thereof) to submit a copy of their Business Registration Certificate when submitting a bid or proposal OR prior to award.

**FAILURE TO DO SO IS A FATAL DEFECT
THAT CANNOT BE CURED**

GOODS AND SERVICES CONTRACTS

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that **knowingly** provide goods or perform services for a contractor fulfilling this contract:

1. the contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor;
2. prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used;
3. during the term of this contract, the contractor and its affiliates shall collect and remit, and shall notify all subcontractors and their affiliates that they must collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609) 292-9292.

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FORM

Please indicate below, for the bidder and all subcontractors listed on the "Subcontractor Declaration" herein, as to their registration with the NJ Department of Treasury, Division of Revenue in Accordance with P.L. 2004, Ch.57.

Proof of registration is required for all contractors and named subcontractors. Proof of registration means a copy of the organizations' Business Registration Certificate". No other form can be substituted to fulfill this requirement.


All firms competing for Municipal contracts **MUST provide a copy of their Business Registration Certificate at the time the proposal is submitted OR prior to award.** Failure to do so is a fatal defect that cannot be cured.

Contracts other than Construction - A contractor using subcontractors must provide copies of the Business Registration Certificate(s) of its direct subcontractors and direct suppliers to the contracting agency prior to award of contract if not submitted with the Bid. (A subcontractor is a business organization that knowingly provides goods and/or performs services for a contractor or another subcontractor in fulfillment of a contract with a contracting agency.) Questions regarding this law may be directed to the New Jersey Department of Taxation.

| STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS | | DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 252 TRENTON NJ 08646-0252 |
|---|------------------------------------|--|
| TAXPAYER NAME: TAX REGISTRATION TEST ACCOUNT | TRADE NAME: CLIENT REGISTRATION | |
| TAXPAYER IDENTIFICATION#: 970-097-382/500 | SEQUENCE NUMBER: 0107330 | |
| ADDRESS: 847 ROEBLING AVE TRENTON NJ 08611 | ISSUANCE DATE: 07/14/04 | |
| EFFECTIVE DATE: 01/01/01 | | |
| FORM BRC(0P-01) | | |

John S. Tully
Acting Director

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

| STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE | |
|---|---------------------------------------|
|  | |
| Taxpayer Name: | TAX REG TEST ACCOUNT |
| Trade Name: | |
| Address: | 847 ROEBLING AVE TRENTON, NJ 08611 |
| Certificate Number: | 1093907 |
| Date of Issuance: | October 14, 2004 |
| For Office Use Only: | |
| | 20041014112823533 |

SAMPLE OF BUSINESS REGISTRATION CERTIFICATE

**EITHER OF THE ABOVE CERTIFICATES IS
ACCEPTABLE AND RESPONSIVE**