



CHERRY HILL BOARD OF FIRE COMMISSIONERS

Cherry Hill Fire District #13
1100 Markkress Road
Cherry Hill, New Jersey 08003
Telephone: (856) 795-9752
Fax: (856) 795-4588

Chairperson
Kellie A. Montana

Secretary / Clerk
Robert A. Campagna

Treasurer
William P. Kelly

At Large
Sara Lipsett

At Large
William T. McCargo

AGENDA FOR REGULAR MEETING **DECEMBER 5, 2019**

In accordance with Section 5 of the Open, Public Meetings Act, Chapter 231 P.L. 1975, notice of this meeting was posted on the Fire District and Township of Cherry Hill bulletin board designed for that purpose. Notice was published in the official newspapers on March 13, 2019.

CALL TO ORDER

Public meeting call to order at _____ hours.

FLAG SALUTE

ROLL CALL

CAMPAGNA	PRESENT	ABSENT
KELLY	PRESENT	ABSENT
LIPSETT	PRESENT	ABSENT
MCCARGO	PRESENT	ABSENT
MONTANA	PRESENT	ABSENT

OATH OF OFFICE

Commissioner Kellie Montana
Commissioner Sara Lipsett

Reorganization of the Board with motions for Chairperson, Treasurer and Secretary/Clerk

A motion was made by Commissioner _____ and seconded by Commissioner _____ to appoint _____ as Chairman of the Board for the calendar year 2020.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

A motion was made by Commissioner _____ and seconded by Commissioner _____ to appoint _____ as Treasurer of the Board of Fire Commission for the calendar year 2020.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

A motion was made by Commissioner _____ and seconded by Commissioner _____ to appoint _____ as Secretary/Clerk of the Board for the calendar year 2020.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

Motion by Commissioner _____ seconded by Commissioner _____ to accept the Agenda, Regular and Closed meeting minutes from the November 7, 2019 Meeting.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

Motion by Commissioner _____ seconded by Commissioner _____
to accept the Workshop and Closed meeting minutes from the November 21, 2019
Meeting.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

Motion by Commissioner _____ seconded by Commissioner _____
to accept the Special and Closed meeting minutes from the November 12, 2019 Meeting.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

CORRESPONDENCE

FIRE CHIEF'S REPORT

TREASURER'S REPORT

Motion by Commissioner _____ and seconded by Commissioner _____
_____ to accept Treasurer's Report as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

OLD BUSINESS

NEW BUSINESS

A motion was made by Commissioner _____ and seconded by Commissioner _____ to amend the original Paramedic Station Agreement between Cherry Hill Fire District #13 and Virtua Health, Inc. for one year effective December 1, 2019 through November 30, 2020.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

A motion was made by Commissioner _____ and seconded by Commissioner _____ to rescind Resolution #19-11-07-06, a Resolution authorizing the ordering of one (1) AEV Ford E-450 based Type III ambulance.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

READING OF RESOLUTIONS

RESOLUTION #19-12-05-01	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO BOWMAN AND COMPANY FOR AUDITING SERVICES
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-01 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-02	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO STANTEC FOR ENGINEERING SERVICES
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-02 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-03	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF RICHARD M. BRASLOW
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-03 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-04	RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LEGAL SERVICES WITH THE LAW OFFICE OF CAPEHART & SCATCHARD
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-04 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-05	RESOLUTION DESIGNATING DEPOSITORIES OF FUNDS AND INVESTMENTS AND ADOPTIONS OF CASH MANAGEMENT
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-05 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-06	RESOLUTION DESIGNATION OF OFFICIAL NEWSPAPERS FOR PUBLICATION JANUARY 1, 2020 THROUGH DECEMBER 31, 2020
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-06 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-07	RESOLUTION AUTHORIZING AGENDA, REGULAR AND WORKSHOP MEETING SCHEDULE FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-07 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-08	RESOLUTION AUTHORIZING APPROVAL AND PAYMENT OF CLAIMS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-08 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-09	RESOLUTION APPOINTING CONNER STRONG & BUCKLEW AS RISK MANAGEMENT CONSULTANT
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-09 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-10	RESOLUTION DESIGNATING SURETY BONDING FOR COMMISSIONERS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-10 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-11	RESOLUTION DESIGNATING SIGNATORIES TO GENERAL ACCOUNTS
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-11 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-12	RESOLUTION MEMORIALIZING THE APPOINTMENT OF AN ADMINISTRATIVE ASSISTANT SPECIALIST TO THE OFFICE OF THE FIRE CHIEF
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-12 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-13	RESOLUTION MEMORIALIZING THE APPOINTMENT OF A FIRE PREVENTION SPECIALIST
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-13 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-14	RESOLUTION AUTHORIZING BUDGET TRANSFERS RELATIVE TO THE 2019 BUDGET
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-14 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-15	RESOLUTION TO ADOPT A TEMPORARY BUDGET FOR PUBLIC EXPENDITURES
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-15 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-16

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR IT SUPPORT SERVICES WITH ROBERT OBARSKI

PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-16 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-17

RESOLUTION TO APPROVE BUDGET FOR CALENDAR YEAR JANUARY 1, 2020 TO DECEMBER 31, 2020

PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-17 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-18	RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT #13 AND EVESHAM FIRE DISTRICT #1
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-18 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-19	RESOLUTION AUTHORIZING ADVERTISEMENT OF BID FOR OPERATING LEASE FOR ONE AMBULANCE PROJECT #EMS2020-002
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-19 as read. Motion carried.

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

RESOLUTION #19-12-05-20	RESOLUTION AUTHORIZING THE PURCHASE OF FIRE DEX TURNOUT GEAR
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-20 as read. Motion carried.

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

Motion by Commissioner _____ to close Public Meeting at _____ hours to go into executive caucus meeting seconded by Commissioner _____. Motion carried.

RESOLUTION #19-12-05-21	RESOLUTION AUTHORIZING THE BOARD TO EXCLUDE THE PUBLIC IN ORDER TO DISCUSS CERTAIN MATTERS PERTAINING TO PERSONNEL AND/OR LITIGATION
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PUBLIC COMMENT

Motion by Commissioner _____ and seconded by Commissioner _____ to accept Resolution #19-12-05-21 as read. Motion carried.

ROLL CALL VOTE

CAMPAGNA	YEA	NEA	ABSTAINED	ABSENT
KELLY	YEA	NEA	ABSTAINED	ABSENT
LIPSETT	YEA	NEA	ABSTAINED	ABSENT
MCCARGO	YEA	NEA	ABSTAINED	ABSENT
MONTANA	YEA	NEA	ABSTAINED	ABSENT

OPENED MEETING

Motion by Commissioner _____ at _____ hours to open meeting to the public, seconded by Commissioner _____. Motion carried.

PUBLIC COMMENT PRIOR TO CLOSE OF MEETING

THIS SECTION OF THE PUBLIC MEETING IS RESERVED FOR THE COMMISSIONERS TO ACCEPT "COMMENTS" FROM THE PUBLIC. IF A COMMISSIONER WISHES TO RESPOND TO ANY OF THE COMMENTS, IT WILL BE DONE AFTER THE COMMENT PORTION OF THE MEETING IS CLOSED. PUBLIC COMMENTS SHALL BE DIRECTED THROUGH THE CHAIRMAN.

MOTION TO ADJOURN MEETING

Motion by Commissioner _____ and seconded by Commissioner _____ to adjourn meeting at _____ hours. Motion carried.

RESPECTFULLY SUBMITTED,

**ROBERT A. CAMPAGNA
CLERK, B.O.F.C. DIST. #13**